

(Draft only – not approved by the Selectboard)

Greensboro Selectboard

June 13, 2018

Meeting Minutes

SELECTBOARD MEMBERS PRESENT: Peter Romans, Matt McAllister, Andy Kehler, Susan Wood

SELECTBOARD MEMBERS ABSENT: Michael Lapierre

OTHERS PRESENT: Kim Greaves, Josh Karp, Tom Camarra, Barbara Brooke, Mike Gerhart, Kevin Rich, Hester Fuller, Sally Smith

CALLED TO ORDER: 6:30 PM

MINUTES

Meeting minutes from May 9, 2018 unanimously approved as written.

PUBLIC CONCERNS

Neighbor's dogs on property – Sally Smith. Sally lives on Hanks Hill, and told the Board that her neighbor's dogs have a history of being out of control. She's kept a journal of incidents, a log of her communications with the dogs' owner, and has videos of the dogs.

She described a recent incident when she was driving her horses on her property. The neighbor wasn't home, and two of the dogs came through her electric fence, barking aggressively, and one charged at her horses after she unsuccessfully tried to shoo it away. No one was bitten, but Sally is worried about the safety of her and her horses. She noted that the dogs have also charged workers grooming her arena, which is located directly across from the dog owner's property.

Sally has called the HPD about the dogs. Last year she asked the neighbor to keep the dogs inside when she's out riding. The neighbor said she'd put up a fence and was planning to get shock collars. Animal control officer Kevin Rich has told the dogs' owner that Greensboro's animal control ordinance requires dogs to be under the owner's control at all times when off their property. He noted that the ordinance doesn't include a leash law.

The Board agreed to send a letter to the dogs' owner, making clear the requirements of the animal control ordinance and the consequences of ignoring them, which could include the impoundment of the dogs. Kevin will deliver the letter and Sally will be given a copy.

POLICE

No report was available to review.

GREENSBORO FIRE DEPT.

No report was available to review.

HILL FARMSTEAD BREWERY – Special Event Permit

Mike Gerhard of HFB told the Board that a special beer tasting event will take place at the Highland Center on 8/3, for 150 HFB club members. Peter made the following motion:

The Board approves the special event permit, as requested by Hill Farmstead Brewery.

Matt seconded the motion, which carried unanimously.

ROADS

- 1. Road Foreman's report.** The crew is widening part of Taylor Rd. There is some ledge work to do, and they will need to rent an excavator hammer or sub out the work. Discussion of doing additional ledge work on T.H.#8 at the Ramsay farm while the hammer is available.
- 2. New parking area at the Town Hall.** This project entails removing the road directly in front of the Town Hall and re-designing the lower parking area (at the entrance to the town offices) for accessibility and increased parking capacity.

Discussion of surfacing the new lot with stay-mat vs. pavement. It was agreed that the base will be improved and stay-mat put down, with the lot settling for a few years before pavement is considered.

The road crew will do the work. The job is estimated to cost about \$3,000 (not including the cost of road crew labor and town equipment use).

- 3. Municipal Roads Grants-in-Aid Program.** This grant will be used for road projects that will reduce sediment runoff. Andy made the following motion:

The Town will participate in the Municipal Roads Grants-in-Aid Program.

Peter seconded the motion, which carried unanimously.

- 4. Deere maintenance module.** The Town's JDLink contract has expired, and Tom asked the Board if they'd like to renew the contract. With JDLink, the grader's computer contacts the dealership when maintenance issues come up, resulting in quicker fixes and reducing the possibility of damage. The program costs around \$500 initially, with the cost going down in subsequent years.

Peter made the following motion:

The Town will renew the JDLink contract.

Matt seconded the motion, which carried unanimously.

- 5. Sprayer unit for crosswalks.** Tom said it would be much more efficient to paint sidewalks with a sprayer than with the current method using rollers. A sprayer unit will cost about \$500, and the unit's built-in generator could be used by the road crew for other activities. Due to the low cost, the Board left it up to Tom to make a decision on this purchase.
- 6. Road Salt.** Tom and Kim will proceed with the purchase of road salt through the State of VT bulk buy program.

7. **Craftsbury gravel available.** Peter reported that the road crew will be able to haul bank run and/or crushed stone from Craftsbury's gravel pit when doing work in the vicinity. The price and loading arrangement is yet to be worked out.

TOWN CLERK – Kim Greaves

1. Recycling Center.

- **Fast trash contract.** Brian Perry & Sons has offered 'fast trash' collection at the recycling center for many years. The NEK Waste Management District is now recommending that the Town sign a contract with Perry's, primarily for liability reasons. The Board reviewed a model contract, and agreed that Kim will modify the document to meet Greensboro's needs, and discuss the contract with Perry's.
- **State Inspection of recycling center.** A recent inspection by the state found that the trailer containing electronics recycling was not locked, but should have been. The Board agreed that the trailers will be locked when the center is closed.

2. **Town employee payouts for comp. & vacation.** It's the end of the fiscal year and time for the Town to make payouts for unused comp. time and some vacation time for town employees who receive those benefits. Kim has 101 hours of vacation time, and would like to be paid for 60 of those hours, and roll over 40 hours. Peter made the following motion:

The Board approves Kim Greaves being paid for 60 hours of unused vacation time, with 41 hours of vacation time being rolled over.

Andy seconded the motion, which carried unanimously.

3. **Highland Center – outside consumption permit.** The HCA applied to significantly increase the area covered by its outside consumption permit. Andy will check with the DRB, as well as HCA director Annie Houston, to make sure the amended permit is allowed by the HCA's Act 250 and local conditional use permits.
4. **Town Hall building maintenance.** The Town Hall needs work in a number of places, including renovating the entrance to the town offices. Peter will compile a list of possible projects, with work commencing in FY 2019.
5. **Dispatch contract with Lamoille Valley Sherriff's Dept.** The Board reviewed the FY 2019 dispatch contract, and had some questions. Peter made the following motion:

The Board designates Andy to discuss the dispatch contract with the Lamoille County Sherriff's Dept.

Matt seconded the motion, which carried unanimously.

TREASURER – Barbara Brooke

Members of the Board congratulated Barbara for her recent election as treasurer.

1. The Board reviewed and discussed the FY 2018 budget, YTD.
2. Barbara is working on reconfiguring certain town accounts so unspent funds can be rolled over to the next fiscal year. The default has been to use the unspent funds to reduce the next year's tax rate by a tiny amount.

3. Allocation of budget funds for FY 2019. Peter made the following motion:

The Board approves the following funds being paid out in FY 2019:

<i>a) Act 250 – gravel pit:</i>	<i>\$10,000</i>
<i>b) Roadside mowing:</i>	<i>\$14,000</i>
<i>c) Contracted road projects:</i>	<i>\$4,000</i>
<i>d) Guardrails:</i>	<i>\$9,000</i>
<i>e) Sidewalks:</i>	<i>\$15,000</i>
<i>f) Equipment rental:</i>	<i>\$1,500</i>
<i>g) Cemetery grants/donations:</i>	<i>\$400</i>
<i>h) Cemetery projects:</i>	<i>\$1,800</i>
<i>i) Rec. Committee grants/donations:</i>	<i>\$4651</i>
<i>j) Town Hall and properties maintenance:</i>	<i>\$5,000</i>

Andy seconded the motion, which carried unanimously.

4. Unemployment & workers comp. at Greensboro Library. The Town is paying about \$1000 to cover the library's unemployment and workers comp. costs. Discussion of whether the library should reimburse the town for these costs, like it does for telephone use. It is thought that this was set up years ago to give the library a better rate on these payroll costs. Barbara said that the town auditors are OK with this arrangement. The Board agreed that the Town will continue to cover the library's unemployment and workers comp. costs.

OTHER BUSINESS

Town Hall assessment. Peter met with a grant specialist from the Preservation Trust of VT to discuss a possible assessment of the Town Hall building. An assessment would look at, among other things, current and future uses of the building, energy efficiency issues, and possible renovation of the third floor. The assessment would cost about \$1000, with 50% paid for by the Preservation Trust. Andy made the following motion:

The Town will spend up to \$500 on an assessment of the Town Hall building.

Peter seconded the motion, which carried unanimously.

ONGOING BUSINESS

- 1. Selectboard Rules of Procedure.** Sue said that the Rules of Procedure document is ready to be signed by Board members, but added that signing it is not required. The document includes rules on how the Board interacts with the public and conducts meetings.
- 2. Animal Control ordinance.** The Board discussed a new draft of the animal control ordinance, as amended by the Town's attorney. This new version allows the HPD to issue citations and fines. Andy expressed concern that the Town could be stuck with a number of impounded animals with no clear plan where they'd go if not picked up by their owners. Andy will discuss this issue with the town attorney and North Country Animal League.
- 3. Preservation Trust of VT – talk by Paul Costello.** Paul Costello of the Preservation Trust of VT is scheduled to speak on June 19th at the Collier Room in the Town Hall.

ADJOURNED: 8:55 PM

Respectfully Submitted: Josh Karp, Selectboard Clerk