

(Draft only – not approved by the Selectboard)

Greensboro Selectboard

March 14, 2018

Meeting Minutes

SELECTBOARD MEMBERS PRESENT: Peter Romans, Matt McAllister, Andy Kehler, Michael Lapierre, Susan Wood (*present via speakerphone*)

SELECTBOARD MEMBERS ABSENT: None

OTHERS PRESENT: Kim Greaves, Josh Karp, Barbara Brooke, Wayne Young, Chad Tanner, Wendy Tanner

CALLED TO ORDER: 6:33 PM

Peter Romans welcomed new Selectboard members Andy Kehler and Matt McAllister.

MINUTES

1. February 14 approved as written.
2. February 22 approved as written.
3. March 2 approved as amended.

PUBLIC CONCERNS

Food Truck at Caspian Lake public beach – *Chad and Wendy Tanner.* The Tanners operate a food truck and would like to set up at the Caspian Lake public beach. They explained their operation to the Selectboard:

- They use a converted, full-size bus;
- They scored 100% on their health dept. inspection;
- They would use biodegradable packaging, have recycling and trash cans, and would clean up any trash near their setup at the end of each day;
- Wastewater is contained on the bus;
- The bus has a generator, but to eliminate noise they could be charged for plugging into a beach outlet;
- They would likely be open 10 AM – 7 PM

Since the town of Hardwick owns the beach, the Tanners discussed their operation with Hardwick town manager Jon Jewett. He had no issues with them setting up, but told them they'd have to work it out with Greensboro.

Zoning Administrator Audrey DeProspero told the Tanners that they could not set up at the beach due to Shoreline Zoning regulations that don't allow businesses in the Lake District.

Sue said that this issue is not under the purview of the Selectboard, and it appears that their only option is to go to the Planning Commission and D.R.B. and pursue a change in the regulations.

Perhaps a small change could be made to the zoning bylaw, whereby businesses would be permitted to operate at the beach. A lottery could be used to select businesses that wish to set up there.

A number of years ago, there was a food stand set up on a private lot adjacent to the beach. It is believed that this lot was not in the Lakeshore District at that time.

Matt suggested the Tanners look into setting up at Hill Farmstead Brewery.

SELECTBOARD REORGANIZATION

- 1. Board positions.** After discussion, Andy made the following motion:

The Board approves the slate of positions, as discussed.

Michael seconded the motion, which carried unanimously.

POSITION:	FILLED BY:
Selectboard Chair	Susan Wood
Selectboard Vice Chair	Peter Romans
Farmers Market Liaison	Kim Greaves
Highway Dept. Liaison	<i>Primary: Matt McAllister Secondary: Michael Lapierre</i>
Historical Society Liaison	Barbara Brooke
Driveway Plowing Liaison	<i>Primary: Peter Romans Secondary: Michael Lapierre</i>
Fire Districts Liaison	Michael Lapierre
Greensboro Fire Dept. Liaison	Peter Romans
Legal Liaison	Andy Kehler
Lakeview Union School Liaison	Andy Kehler
Recycling Liaison	Peter Romans

- 2. Newspaper of record.** Andy made the following motion:

The town's newspaper of record will remain the Hardwick Gazette.

Sue seconded the motion, which carried unanimously.

- 3. Meeting schedule.** Andy made the following motion:

Regular Selectboard meetings will be held on the 2nd Wednesday of each month, at 6:30 PM in the Collier Room at the Greensboro Town Hall.

Michael seconded the motion, which carried unanimously.

Michael made the following motion:

Selectboard meetings will be held quarterly in Greensboro Bend at St. Michael's Church Parish Hall. These meetings will be held at 6:30 PM on May 9, Sept. 12, Nov. 14, and Feb. 13.

Matt seconded the motion, which carried unanimously.

- 4. Selectboard Code of Conduct.** Tabled.

POLICE

No representative from the H.P.D. was present and there was no police report to review.

SELECTBOARD APPOINTMENTS

After discussion, Andy made the following motion:

The Board approves the slate of appointments, as discussed.

Michael seconded the motion, which carried unanimously.

Road Supervisor	TABLED
Conservation Commission	Erika Karp (Chair)
Health Officer (3 yr. term)	Marsha Gadoury
Deputy Health Officer (3 yr. term)	Christine Armstrong
Tree Warden	Cilla Bonney-Smith
Animal Control Officer	Kevin Rich
Energy Coordinator	<i>Position eliminated</i>
Civil Defense	TABLED
Recreation Comm.	Michelle Laflam, Erika Karp, John Schweitzer
Development Review Board	Nat Smith, MacNeil
Planning Commission	David Miltenberger
Town Service Officer	Kim Greaves
Town Forest Fire Warden	Patricia Mercier
Caspian Lake Beach Comm.	Tom Guare (Chair), Ila Hunt, Bethany Warner
Emergency Planning Comm.	Anne Stevens (Chair), Wayne Young, Tim Nisbet, Eric Pilbin, Andy Dales, Michael Lapierre
Emergency Mgmt. Chair	Sue Wood
Northeast Kingdom Waste Management District Rep.	Ken Johnston
Grange Building Comm.	Ted Donlon (Chair), Valdine Hall (Treasurer), Judy Dales, Robbie Hurst, Rob Brigham, Rosann Hickey
Hazard Mitigation Comm.	Valdine Hall, Kim Greaves, Lorelei Wheeler, Melissa Moffatt, George Young, Tim Nisbet
Buildings & Grounds Comm.	Not currently active
Energy Comm.	Not currently active

ROADS

1. Road Supervisor's report. Kim presented Tom Camarra's monthly road report, as he was not present.

- Grader operator training coming up in April.
- Annual training session coming up about work in the gravel pit.
- Garage door openers at the town garage will be installed soon, which will allow the road crew to leave the shop door locked more often.
- Bids will be sent out soon for roadside mowing, paving, sand, and crushing. It was noted that there have been issues with sand quality this winter (i.e. too much organic matter causing more freezing problems than usual). The town will try a different supplier this year.

- **Salt use.** 203 tons of salt were used in February. Due to a number of storms in the past month, the state's increase in salt usage has made it harder for town road crews to access the salt supply.
 - **Sand use.** 891 yds. of sand were used in February.
2. The **VTrans District 9 meeting** will be on Friday, March 30 at the town offices. Grant applications for the upcoming season will be reviewed. It is anticipated that the town will receive \$110k for paving, and \$80k for a culvert replacement on Craftsbury Rd.

GREENSBORO FIRE DEPT.

The Board reviewed Chief Brochu's February report.

TOWN CLERK – Kim Greaves

1. **Assessor's declaration of suits pending.** Signed by the Board.
2. **Milfoil grant.** The town will receive a grant of \$7306 for the Caspian milfoil prevention project this year, more than was received last year. The total cost of the program is approx. \$10k. Thanks to Stew Arnold for his work on the grant application.
3. **Swimming lessons.** Swimming lessons will be held in August this year. The two instructors and one lifeguard who were hired last year are returning this year. Lorelei Wheeler will collect fees and register students. All costs of the program are covered by grants.
4. **Liquor license.** Sue made the following motion:

The Board approves the Highland Center's application for a 1st Class liquor license and outside consumption permit.

Andy seconded the motion, which carried unanimously. Board members signed the liquor license.

5. **Town meeting minutes.** The Board approved and signed the minutes from the 2018 town meeting.
6. The **Selectboard Institute** will be held on March 24 from 8AM – 4PM in Fairlee. Some of Greensboro's Selectboard members may attend.
7. PACIF (the town's insurance co.) has recommended that the emergency light in the town offices be repaired or replaced. Research will be done to determine the most cost-effective option.

TREASURER – Barbara Brooke

1. The FY 2018, YTD revenue report was reviewed by the Board.
2. **Cemetery Commission.** Wayne Young reported that the commission wants to line up a contractor for work at the Mitchell-McLaren cemetery, a project that will use all remaining Cemetery Commission funds. Wayne will work with Barbara to determine the amount of funds available.

OTHER BUSINESS

- 1. Special town meeting to vote for new treasurer.** Treasurer Denise Stuart resigned in February and the Board appointed Barbara Brooke as treasurer. However, the Board would like to call a special town meeting to give the voters a chance to elect a treasurer.

It was agreed that if the meeting is delayed for a few months, other items could be added to the agenda, making the most of the meeting.

Town moderator Tim Nisbet will be asked if he's available for a late May meeting. Planning Commission Chair Dan Predpall will also be asked if the Planning Commission might have some business it could conduct at the meeting.

- 2. Order Sheets.** After discussion, Peter moved that *the Board will identify a primary and secondary signer for order sheets. The primary will sign orders and paychecks before they are distributed. The secondary will fill in if the primary is unavailable, and will review order sheets weekly as a redundancy measure.*

The motion was not seconded. Further discussion; it was agreed that Barbara and Andy will put an order sheet policy/procedure in writing, which will be voted on at the next meeting.

Sue made the following motion:

The Board appoints Peter Romans as primary and Andy Kehler as secondary to approve and sign orders for payroll, operating expenses and contract payments for the period beginning March 14, 2018 through March 5, 2019.

Peter seconded the motion, which carried unanimously.

ADJOURNED: 8:21 PM

Respectfully Submitted: Josh Karp, Selectboard Clerk