

**Work Session of the Planning Commission
May 9, 2016 – Town Hall, Greensboro, Vermont
Re: Comprehensive Community Assessment
MINUTES**

In Attendance: Joe Wood, Chair; David Miltenberger; Phil Gray; Christine Armstrong; Lily McAteer; and Linda Romans.

Absent: Dylan Laflam

Also in Attendance: Kristen Leahy, Zoning Administrator (ZA), Alison Low, Planner from the Northeastern Vermont Development Association (NVDA)

Meeting opened at 7:02 pm.

A review was made of the minutes from the work session on April 11, 2016. Motion to accept minutes was made by Linda Romans and seconded by Lily McAteer. All members were in favor.

Alison Low from the Northeastern Vermont Development Association (NVDA) was in attendance. The GPC reviewed the final version of the Draft Community Survey. Alison informed the commission that the paper copy will be slightly different from the electronic version due to the controls in the Survey Monkey system.

Phil Gray brought forth a possible survey addition from Naomi Ranz-Schleifer, the chair of the Greensboro Association's Ad Hoc committee on the 2016 Greensboro Town Plan. The committee would like to see a question on the community survey regarding large non-profit projects. Per Phil, they would like to ask to what extent should the citizens of Greensboro have input in the location and size of a large scale non-profit project. Should a large scale non-profit project have input prior to the zoning process?

Discussion ensued. Of particular concern was whether the zoning bylaws could apply different standards to non-profit entities. Survey Question #20 addresses commercial, non-residential entities – answers to this question could direct Town Plan and Zoning Bylaw creation regarding all large scale projects. Joe Wood asked for a vote by the GPC. David Miltenberger made the following motion: "Does question #20 currently address the Greensboro Association's concerns about non-profit development in Greensboro adequately?" Lily McAteer seconded the motion. Motion passed 4-1.

Christine Armstrong had a question about the order of the categories and what this order reflects about the Town's priorities. Alison created the order without individual input from the various members of the GPC. Ultimately, the decision was made to re-order the possible answers for Question #23.

The Survey was deemed finalized and ready for public consumption. Monday, July 11th is the final date to respond to the survey.

The Grand list and the voter check list addresses were sent to Alison on Monday. A postcard will be sent out to all owners and voters. The postcard will have the survey link. Information about the survey and the link will be forwarded to the Greensboro Association, posted on Front Porch Forum, and advertised on the Town website.

Multiple collection points will be established. These points will have paper copies available to the public, as well as collection boxes for the return of the paper version. These points will be Smiths Store, Willeys Store, The Greensboro United Church of Christ, the Greensboro Free Library, Four Seasons of Early Learning pre-school, the Greensboro Post Office and the Greensboro Bend Post Office.

Poster will be made and a pdf of the poster will go to the Elementary school for enclosure with the school packets. Alison was forwarded artwork from the Greensboro Town Plan for the purpose of poster beautification.

Joe Wood suggested a letter to the editor of the Hardwick Gazette. Christine will write a draft and forward it to Joe for review.

When the postcards are ready (being printed by NVDA), there will be a mailing party to process the batch. Alison will let the Commission know when this needs to occur.

The next meeting is June 13, 2016 at 7pm. The topic of discussion will be the focus groups.

Meeting adjourned at 8:12 pm.

Submitted by Kristen Leahy, Zoning Administrator