

(Draft only – not approved by the Selectboard)

Greensboro Selectboard

June 14, 2017

Meeting Minutes

SELECTBOARD MEMBERS PRESENT: Susan Wood, Judy Carpenter, Peter Romans, Sean Thomson, Michael Lapierre

SELECTBOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Kim Greaves, Josh Karp, Denise Stuart, Chief Dave Brochu, Jr., Harold Gray, Lorelei Wheeler

CALLED TO ORDER: 6:30 PM

MINUTES

1. Minutes from April 12, 2017 meeting unanimously approved (M.L. had not arrived yet)
2. Minutes from May 10 meeting approved as amended (S.W., J.C., P.R. in favor; S.T. abstained; M.L. had not arrived yet)
3. Minutes from May 16 meeting approved as amended (S.W., J.C., P.R. in favor; S.T. abstained; M.L. had not arrived yet)

PUBLIC CONCERNS

There were no public concerns this evening.

POLICE

No representative from the Hardwick Police Dept. was present.

There was no police report to review.

GREENSBORO FIRE DEPT.

Dave Brochu, Jr. was present and reviewed his April Chief's report with the Board.

1. **Knox Boxes.** A 'Knox Box' is a small, secure box attached to the outside of a building that contains building keys, so in case of an emergency the fire dept. won't have to make a forced entry. Dave suggested that all town-owned buildings have these boxes. After discussion, Sean made the following motion:

The Town will purchase a two-key Knox Box for the Town Hall and one-key boxes for the Library, Historical Society, and Town Garage, with the total order not to exceed \$1000. The purchase will be made after the turn of the fiscal year.

Peter seconded the motion, which carried unanimously. Dave will assist Kim with the order.

- 2. Tanker Replacement.** A tanker purchase has been postponed for two years. The current tanker (Danville's old truck) is running well and has very low mileage, but probably should be replaced soon as it is a 1986 truck. Dave said that while there are funds in the Capital Budget that are earmarked for the purchase of a tanker, additional funds would be needed if the Dept. decides to buy a new truck. Dave asked about the possibility of a three-year note that would cover the difference between Capital Budget funds and the cost of a new truck. Discussion; the GFD has been researching new tankers but will not be ready to propose a purchase until December at the earliest.

- 3. Highland Center for the Arts (HCA) – On-Street Parking.** Dave reported that on HCA's recent grand opening weekend, there was overflow parking on both sides of Hardwick Street. While nobody parked in the fire station parking lot, Dave was concerned that it would be difficult and dangerous to get a fire truck or other emergency vehicle through, with cars lining both sides of the street and many pedestrians around. Dave felt this was a major safety issue, adding that he received a number of calls about the situation.

Discussion about putting up 'No Parking' signs along the fire station side of Hardwick St.; no action was taken.

According to Kim, HCA employee Valdine Hall said that parking attendants will be present for larger HCA events in the future.

ZBA member Sean Thompson noted that 'adequate off street parking' is a requirement for the HCA's conditional use permit. Discussion; Since it is the Zoning Administrator's job to enforce zoning regulations, ZA Audrey DeProspero will be asked to send a courteous letter to the HCA, expressing concern about the roadside parking, and asking that the organization follow the off-street parking requirements as written in their conditional use permit.

ROADS

1. Road Supervisor Dan Tanner was not present. The Board reviewed Dan's written roads report.
- 2. Breezy Ave. Sidewalks.** The Breezy Ave. sidewalk sod removal project should be started the week of June 19.
- 3. Work on the Town Hall Grounds.** For the past year there has been discussion of 1) removing the pavement in the front of the Town Hall and replacing it with grass, and 2) re-doing the town offices parking lot. Peter will work with Dan on scheduling these jobs, with work in front of the building to be complete by the start of school (late August). The parking lot job could be done at the same time, or later as a separate project. A bid will be solicited for the short section of sidewalk that will connect the Town Hall's front door with the existing concrete steps on the bank.
- 4. RPC/DEC Municipal Roads Grants-in-Aid Pilot Project.** This is a Pilot Grant Program from VTTrans to reduce runoff into streams, brooks, and lakes. Projects must be completed by June 30, 2018. The grant is for \$9200, with a \$1840 in-kind contribution from the town (labor, trucking, gravel etc.). Judy made the following motion:

5. Judy made the following motion:

The Board will sign the Letter of Intent to participate in the pilot project.

Peter seconded the motion, which carried unanimously.

6. **Wilson St. Sidewalks.** The new sidewalk is heaving next to Gordon Stoner's place. The original contractor will be asked to investigate, and, if unwilling to fix the problem, be asked to make recommendations for a fix.

TOWN CLERK – Kim Greaves

1. **Catering Permits.** Prior town clerk Valdine Hall had been given permission by the Selectboard to sign catering permits that come in. This streamlines the approval process; otherwise members of the Board have to come in and sign each permit. Peter made the following motion:

The Board approves town clerk Kim Greaves signing Catering Permits.

Judy seconded the motion, which carried unanimously.

2. **Town Clerk's Office Hours.** Kim has had requests to extend her hours. She informed the Board that she plans to be open until 6 PM on Wednesdays.

TREASURER – Denise Stuart

The Board reviewed the FY 2017 budget, Y.T.D.

ONGOING BUSINESS

1. **School/Town MOU.** The MOU will be ready to sign at the Board's next meeting. A few issues were discussed.
 - School noise negatively impacting the town offices. Perhaps some type of noise-reducing panels could be installed.
 - The challenge of creating proper security for the school spaces.
 - The school may be reconfiguring their use of the Town Hall building.
2. **Swimming Lessons.** Background research has been completed and everything is set for two instructors and a lifeguard to be hired as town employees. Ads for these three positions will be run next week. The program won't cost the town any money (aside from administration time), due to fees received from students, as well as grant funds. A 'Risk Exposure Control Plan' for the running of the swim program was created by VLCT; this was reviewed and signed by the Board.

OTHER BUSINESS

1. **Lamoille County Sherriff – Dispatch Contract.** The dispatch contract is up for renewal. Shaun mentioned that the Newport is building a 911 call center that could possibly be a cheaper option for the town.

The Board signed the \$26,959 dispatch contract (up approx. 3% from last year).
2. **Radon – Town Hall.** Test kits will be purchased and placed in the town offices. Peter will determine which type of kit is most appropriate.

3. **Buildings & Grounds Committee Reports.** Judy reported that all town buildings were visited, and detailed reports written. The Board reviewed reports for the Grange, Town Garage, Library, Town Hall, and Historical Society. Sue noted that the committee did a great job on their reports. Having completed this job, the committee has disbanded.
4. **Painting the west wall of Town Hall exterior.** Bids will be solicited soon. It is possible that painters are already booked for the season and that the job may have to wait until next year.
5. **Highland Lodge Outside Consumption Permit.** The Lodge's manager requested an amendment to their outside consumption permit, changing the outside area that is covered by the permit.

Sue made the following motion:

The Board approves the amendment to the Highland Lodge's Outside Consumption Permit.

Peter seconded the motion, which carried unanimously.

6. **Planning Commission Resignations.** Joe Wood and Phil Gray have resigned from the Planning Commission. These openings have been advertised. The Board unanimously accepted their resignations.
Judy will write thank you letters to Joe and Phil.

ADJOURNED: 9:05 PM

Respectfully Submitted: Josh Karp, Selectboard Clerk