

Greensboro Selectboard

March 23, 2016

Meeting Minutes

SELECTBOARD MEMBERS PRESENT: Susan Wood, Peter Romans, Sean Thomson, Ernest Machia, Judy Carpenter

SELECTBOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Valdine Hall, Josh Karp, Lily McAteer, BJ Gray, Dan Tanner, Marsha Gadoury, Dave Brochu, Jr., Michael Lapierre, Kyle Gray, Kristen Leahy, David Allen, Sabra Jones-McAteer

CALLED TO ORDER: 6:30 PM

Sue welcomed Judy Carpenter to the Selectboard.

MINUTES

Minutes from February 10, 2016 unanimously approved as written.

SELECTBOARD REORGANIZATION

1. The Selectboard unanimously agreed upon the following:

| POSITION: | FILLED BY: |
|-------------------------------|---|
| Selectboard Chair | Susan Wood |
| Selectboard Vice Chair | Peter Romans |
| Farmers Market Liaison | Valdine Hall |
| Highway Dept. Liaison | <i>Primary:</i> Ernie Machia <i>Secondary:</i> Peter Romans |
| Historical Society Liaison | Sean Thomson |
| Driveway Plowing Liaison | Peter Romans |
| Fire Districts Liaison | Ernie Machia |
| Greensboro Fire Dept. Liaison | Peter Romans |
| Legal Liaison | Sean Thomson |
| Lakeview Union School Liaison | Judy Carpenter |
| Recycling Liaison | Judy Carpenter |
| Order Sheets | <i>Primary:</i> Peter Romans <i>Secondary:</i> Ernie Machia |

2. **Newspaper of Record.** The Selectboard unanimously agreed upon the Hardwick Gazette as the Town's official newspaper of record.
3. **Selectboard Meetings.** The Selectboard unanimously agreed that its regular monthly meetings will be held on the 2nd Wednesday of each month, 6:30 PM in the Collier Room at the Greensboro Town Hall.

SELECTBOARD APPOINTMENTS

The Selectboard agreed unanimously on the following appointments:

| | |
|--|--|
| Road Supervisor | Dan Tanner |
| Conservation Commission | Clive Gray, Linda Shatney, John Schweizer* |
| Tree Warden | Cilla Smith |
| Animal Control Officer | Kevin Rich |
| Civil Defense | Erwin Salls, Jr. |
| Recreation Committee | Michelle Laflam, Erika Karp, John Schweizer* |
| Development Review Board | Sean Thompson, Wayne Young |
| Planning Commission | Christine Armstrong, Dylan Laflam |
| Town Service Officer | Peggy Lipscomb |
| Town Forest Fire Warden | Patricia Mercier |
| Caspian Lake Beach Committee | Marsha Gadoury, Aileen Gebbie, Diane Irish |
| Emergency Planning Committee | Anne Stevens, Wayne Young, Tim Nisbet, Eric Pilbin, Andy Dales, Michael Lapierre |
| Emergency Mgmt. Chair | Anne Stevens |
| Energy Committee | Peter Romans, Valerie Carter, Sr. Bernadette Bostwick, Judy Carpenter, Cheryl Fisher, Clive Gray, Erika Karp, Nancy Potak, Anne Stevens, Mark Snyder |
| Northeast Kingdom Waste Management District Rep. | Ken Johnston |
| Grange Building Committee | Ted Donlon (Chair), Valdine Hall (Treasurer), Judy Dales, Robbie Hurst, Rob Brigham |
| | * <i>John will be asked which of these two committees he wants to join</i> |

PUBLIC CONCERNS

There were no public concerns this evening.

ROADS

1. Road Supervisor's Report – *Dan Tanner*
 - **Gravel Pit / Overburden.** Overburden removal at the Glover pit needs to be completed by early fall in preparation for crushing. Dan could rent an excavator and do the work, or the job could be put out to bid.

- **Paving Bids.** Dan is working on paving bids. Discussion of re-paving the Town Hall parking lot; due to the poor quality base, the ideal approach prior to paving would be to remove approx. six inches of material, bring in good gravel, and compact.
 - **Town Hall / Traffic Flow.** Now that the road directly in front of the Town Hall is closed to thru traffic, tractor trailers have trouble rounding the corner at the tip of the Town Hall green. Part of the green's tip may need to be converted to roadway; Ernie, Peter and Dan will work on this.
 - **Roadside Mowing.** Dan is working on roadside mowing bids.
 - **Dan / Vacation.** Dan will be on vacation from June 27 – July 6.
 - **Equipment Maintenance Criticisms.** Dan expressed frustration that a few people at town meeting criticized equipment maintenance practices, especially the lack of washing. Dan said that if the town garage had a proper setup for washing trucks, he would wash them more often. Sue asked Dan to direct folks to discuss such issues with the Selectboard.
 - **Excavator.** Dan noted that the excavator is scheduled to be replaced this coming fiscal year; it probably makes the most sense to hold off needed repairs, since the machine will be traded or sold soon. Discussion of purchasing a backhoe vs. an excavator.
2. The Road and Bridge Standards of 2013 were re-adopted by the Board.
 3. The Board signed the Annual Financial Plan for Town Highways.
 4. The Better Backroads grant is due April 15; Dan is working on this.
 5. **Sidewalk Maintenance.** Sod needs to be removed from some sidewalks on Breezy Ave. as well as in Greensboro Bend. Ernie will see if a state diversion work crew might be able to do the work.

GREENSBORO FIRE DEPT

1. Chief Dave Brochu, Jr. reported that the G.F.D. met and re-elected him chief. The Board followed the Dept.'s recommendation and unanimously approved Dave as chief .
G.F.D. officers are unchanged from last year:
1st Assistant Chief: *Rod Kerr*
2nd Assistant Chief: *Doug Casavant*
Captain: *Art Brochu*
Lieutenants: *John Kerr, Melissa Moffatt*
2. **Budget Shortfall.** Chief Brochu told the Board that the G.F.D. is looking at a \$7,000 budget shortfall due mostly to unforeseen truck repairs (expensive electronics). Dave proposed that only \$10,000 of the scheduled \$20,000 be transferred to the capital budget for future truck purchases. This leaves \$10,000 in the general fund to cover the maintenance overages.
Since Stannard pays a portion of the G.F.D. budget, they will be informed of this; Valdine will also ask the outside auditors if this procedure is OK. Ernie made the following motion:

The Board approves moving \$10,000 into the capital budget for future fire department truck purchases, instead of \$20,000. The other \$10,000 will be used to pay fire dept. bills that have exceeded their budget.

Judy seconded the motion, which carried unanimously.

3. New Fire House.

- Dave reported little heaving this year in front of the garage doors at new fire house (in contrast to last year). The G.F.D. will still be soliciting bids to solve this problem, including one from original contractor Ron Fenoff.
- The heaving has loosened a few clapboards; G.F.D. members will fix this.

4. New Theater / Water Line.

The new line was backfilled with poor quality material, resulting in a muddy mess this spring. Some of this material will need to be removed and replaced with good gravel. Peter will send an email to Theater project supervisor Jeff Randall; Chief Brochu will then discuss the issue with Randall.

5. 911 Sign Project.

50 people picked up 911 signs at the G.F.D.'s first event. Three more events will be held: Thurs. April 7, Sat. July 2 (the Funky Fourth), Thurs. Aug. 18.

POLICE

No representative from the H.P.D. was present this evening.

TOWN CLERK & TREASURER – Valdine Hall

1. The Board reviewed the F.Y. 2016 budget, Y.T.D.
2. The Board signed the fireworks contract (A total of \$6000, with half to be paid by the Greensboro Association).
3. The Board signed the Forest Fire Warden re-appointment form.
4. **Selectboard Workshop.** VLCT is available to do a customized workshop for the Selectboard at a cost of approx. \$415. The Board agreed upon April 27 or May 25 as possible workshop dates; it needs to be clarified whether such a 'training session' is a public meeting that must be warned. Sean and Valdine will figure out which topics should be covered.

ONGOING BUSINESS

1. **Greensboro Arts Alliance & Residency – Tent on Town Hall Green.** Lily McAteer said their tent would be put up June 15 and taken down by Labor Day. Peter noted there will be paving work around the Town Hall this summer, and G.A.A.R. will need to work around this.

Discussion about tent-related issues from last summer; members of G.A.A.R. that were present agreed on the following conditions:

- Do a better job reseeding the lawn
- No balloons will be used
- Signage will be minimized

- The Collier Room at the Town Hall may be used but must be completely cleaned up when needed for town business
- The Town Hall gym must be completely emptied out at the end of the season
- Garbage and debris around the tent must be removed promptly
- Do the best job possible with parking, perhaps using the recycling parking lot more creatively. *(Marsha will discuss the parking situation with H.P.D. Chief Cochran)*
- As the G.A.A.R. season winds down, props etc. from completed shows will be removed from the Town Hall, making it easier for the building to be readied for the new school year

Ernie made the following motion:

The Board approves The Greensboro Arts Alliance putting up their tent on the Town Hall green for one last summer, based on their willingness to meet conditions, as discussed.

Peter seconded the motion, which carried unanimously.

- 2. Temporary Signage Policy.** The Board discussed the latest draft of the policy, which regulates signs on town property only. Signs on private property (including signs within the town road right-of-way) are not regulated.

Sue asked what the process would be if the policy doesn't work out; Sean said the Board can rescind the policy.

It was agreed that the policy must be widely publicized.

Discussion of enforcement. If an unapproved sign is found, a town official will pick up the sign and bring it to the Town Hall to be claimed; after 72 hours the sign may be discarded. There will be no notification of this.

Sean made the following motion:

Sean will make changes to the temporary sign policy as discussed, and send the new draft to Selectboard members for their review. If approved, the final version will be widely publicized, and public comment will be solicited. The comment period will culminate at the April 13 Selectboard meeting, when the Board will hold a public discussion on the policy.

If the Board elects to make no further changes, the policy will be enacted on June 1.

Judy seconded the motion, which carried unanimously.

Discussion of putting a sign board at the lower end of the Town Hall green.

OTHER BUSINESS

The Board reviewed a Class II liquor license renewal request from Don Maynard. Peter made the following motion:

The Board approves Don Maynard's request to renew his Class II liquor license.

Sean seconded the motion, which carried (P.R., S.T., S.W., J.C. in favor; E.M against).

EXECUTIVE SESSION

Sean made the following motion:

The Board will enter executive session at 8:45 PM to discuss 1) the hiring of a new road crew member, and 2) zoning administrator Kristen Leahy not seeking another three year appointment. Dan Tanner will be present during the road crew discussion; Kristen Leahy will be present during the zoning administrator discussion.

Ernie seconded the motion, which carried unanimously.

The Board left executive session at 9:35 PM

Sue made the following motion:

The Board approves Sean starting the hiring process for a new zoning administrator.

Ernie seconded the motion, which carried unanimously.

ADJOURNED: 9:37 PM

Respectfully Submitted: Josh Karp, Selectboard Clerk